

**FOR BOARD APPROVAL – ABOVE \$29,527 THRESHOLD**



**STOCKBRIDGE COMMUNITY SCHOOLS  
REQUEST FOR PROPOSAL**

**February 19, 2025**

**Project: New Bus Camera System**

ADVERTISED IN STOCKBRIDGE COMMUNITY NEWS, POSTED ON DISTRICT AND SIGMA  
(MICHIGAN.GOV) WEBSITES

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## BID PROPOSAL PACKET

Stockbridge Community Schools will receive sealed bid proposals until 2:00 p.m. March 5, 2025 for specified project.

Bid Opening Date

All bids must be marked **SEALED BID** and addressed to:  
Stockbridge Community Schools  
Stephen Keskes, Director of Grants and  
Academic Innovation  
100 Price Avenue Suite A  
Stockbridge, MI 49285

Date: January 13, 2025 Project presented to BOE to seek bids.

Sealed bids will be publicly opened and read aloud on:

Date: March 5, 2025 Time: 2 p.m.

**Location:**

Stockbridge Community Schools  
Central Office  
100 Price Avenue Suite A  
Stockbridge, MI 49285

Bids presented to the BOE - anticipated award by the Board of Education

Date: March 10, 2025 Time: 6:30 p.m.

**Location:** Stockbridge Jr/Sr High Library

Event: Board Meeting - Time: 6:30 p.m.

**Questions should be addressed to:**

Steve Keskes, Executive Director of Grants and Academic Innovation  
Stockbridge Community Schools  
(517)710-4100  
keskess@panthernet.net

## **SPECIFICATIONS**

### **SCOPE OF WORK:**

The Stockbridge Community Schools is seeking bids to replace the existing camera system on 8 school buses, and add external cameras to these buses; to better capture footage of traffic safety violations as their current locations are too low and are easily susceptible to dust and road debris negatively impacting image quality and functionality.

Bids MUST include all required materials, labor, and equipment and must meet the State of Michigan safety standards for operating school buses. Minimum Specifications are as follows:

#### **Each bus' Camera system MUST include:**

**A High Definition Mobile DVR** with 6 HD channels up to 1080P and 2 II channels with up to 1080P camera inputs, 2 channel video outputs, 1 channel audio output, the Recording capacity of up to 10TB of data, and must include multiple recording options including continuous recording, alarm recording, motion recording, and schedule recording features, 64GB SD Card for redundant recording, panic button, and housing, Active GPS Antanae  
**4 Interior 1080P High Definition Mounted Cameras** that have 1920 x 1080 @ 25/30 fps resolution, wide range image controls, the ability to sense high and low light and adapt to environmental needs, built-in noise-gating audio processor.

**1 Exterior Stop Arm Camera** with a camera lens that can clearly capture video 24 degrees horizontally, with a streaming sensitivity of 2560x1920 at 30fps, and a processor with the ability to control images using a digital wide dynamic range, automated white balancing, automatic gain control, and backlight compensation.

**The camera system software** must also include a centralized software system that will allow videos to be downloaded to digital files to share with law enforcement, building administrators, and those with an educational need to view. Software should also have the capability of blurring student faces to maintain children's rights to educational privacy. The software must also have GPS detection capabilities and include necessary GPS equipment for safety and security purposes.

In compliance with and subject to your Invitation to Bid and the documents herein specified, the undersigned bidder proposes to furnish all labor, equipment, materials, permits, required inspections, etc., and to perform all necessary work for completion of this project, as outlined in the bid documents and specifications submitted.

Proposed Project Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

We hereby submit the following base bid for the sum of \$ \_\_\_\_\_

Alternates:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

This proposal does not include: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Attach additional pages if necessary for the complete proposal.

## **CONDITIONS**

Information given in this Conditions section are peculiar to this project, necessary for the progress of the work, and shall be provided as described herein. Throughout this Conditions section, Stockbridge Community Schools is referred to as the "Owner" and the successful bidder as the "Contractor". All other parties involved and contracted by the Owner are referred to as the "Owner's Representatives".

### **Bidding and Contract Information**

1. The *Bid Proposal Packet* shall be filled in completely, giving all information called for herein. Should any bidder refuse to hold its bid firm for the required period or refuse to enter into a contract in accordance with the terms of its proposal, the Owner reserves the right to disqualify its bid and may consider this a factor with respect to any future bids made by him/her, and may refuse to consider the same for that reason.
2. All pages and documents, and the information requested within the *Bid Proposal Packet* section, must be furnished completely in strict compliance with the bidding submittal requirements. The manner of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Accordingly, the Owner reserves the right to declare as non-responsive, and reject, any bid which is incomplete or where material information requested is not furnished, or where indirect or incomplete answers or information is provided.
3. Bidders are cautioned that any alternate bid(s), unless specifically requested, or any changes, insertions, or omissions to the terms and conditions of these specifications, may be considered non-responsive and at the option of the Owner may result in rejections of the bid(s).
4. Any bid(s) received at Stockbridge Community Schools Central Office designated herein, after the exact time specified for receipt, may not be considered.
5. The Owner reserves the right to postpone the bid opening for its own convenience.
6. Bidders shall fill in the number and date of each addendum on the *Bid Proposal Packet*.
7. Should a bidder find apparent discrepancies in, or omissions from, the bidding documents, or should it be in doubt as to their true meaning, or should it have any questions regarding any work or materials intended by the bidding documents, then such bidder, either Contractor or Subcontractor, shall immediately notify the Owner of such questions. The Owner will issue an addendum to all Contractors recorded in its office as being bidders for the specific project. It shall be the responsibility of the Contractors on record to provide all their Subcontractors with the information contained in this addenda.
8. THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS AND TO WAIVE INFORMALITIES AND MAJOR IRREGULARITIES IN BIDS RECEIVED.
9. THE OWNER RESERVES THE RIGHT TO WAIVE ANY INFORMATION IN THE BIDS, OR REJECT ANY OR ALL BIDS, IN WHOLE OR IN PART, SHOULD IT BE DEEMED IN ITS BEST INTEREST TO DO SO.
10. THE DISTRICT RESERVES THE RIGHT TO ACCEPT OR REJECT ANY/ALL BIDS OR ANY PORTION THEREOF AND TO ACCEPT THE BID WHICH SHALL BEST SERVE THE DISTRICT.

**Sworn and Notarized Familial Disclosure Statement**

All bidders must provide a familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any Employee of the bidder, any member of the Board of Education or the Superintendent of the school district. The District will not accept a bid that does not include this sworn and notarized disclosure statement.

The following familial relationship exists between the Owner and an Employee of the bidder, a member of the Board of Education, or Superintendent of the school district.

	<u>Name of Individual</u>	<u>Related to</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Attach additional pages if necessary to disclose familial relationships.

There is no familial relationship that exists between the Owner and an Employee of the bidder, a member of the Board of Education, or Superintendent of the school district.

COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

**NOTARY PUBLIC**

Subscribe and sworn before me, this \_\_\_\_\_

Day of \_\_\_\_\_, 20\_\_\_\_\_, a Notary Public,

In and for \_\_\_\_\_ County, Michigan.

Signature

My Commission expires \_\_\_\_\_ Seal:

**Sworn and Notarized – Iran Economic -Sanctions Act**

All bidders must disclose any relationship with an Iranian Company in compliance with Act No. 517 and attach this information to the bid. The bid will be accompanied by a sworn and notarized statement disclosing any relationship with an Iranian Company that exists between the Owner and an Employee of the bidder, a member of the Board of Education or Superintendent of the District. The District will not accept a bid that does not include this sworn and notarized disclosure statement.

The following relationship exists between an Iranian Company and the Owner and an employee of the bidder, a member of the Board of Education or Superintendent of the school district.

	<u>Name of Individual</u>	<u>Company</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Attach additional pages if necessary to disclose any Iranian relationship.

There is no relationship that exists between an Iranian Company and the Owner and any Employee of the bidder, any member of the Board of Education or Superintendent of the school district.

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

**NOTARY PUBLIC**

Subscribe and sworn before me, this \_\_\_\_\_

Day of \_\_\_\_\_, 20\_\_\_\_\_, a Notary Public,

In and for \_\_\_\_\_ County, Michigan.

Signature

My Commission expires \_\_\_\_\_ Seal: