

**STOCKBRIDGE COMMUNITY SCHOOL DISTRICT**  
**FERPA Notice**  
**(Family Education and Right to Privacy Act)**

Board Policy 8330, which addresses student records and regulates directory information, is available for public review during normal office hours of the Office of the Superintendent, Stockbridge Community School District, 100 Price Avenue, Stockbridge, Michigan 49285.

The Family Education and Right to Privacy Act requires school districts to develop a policy outlining the information which is considered available to the public as directory information. The Stockbridge School District has determined that only that information, which commonly appears in yearbooks and athletic programs, is to be made available as directory information. Directory information is student name, address, telephone number, major field of study, participation in officially recognized activities and sports, height and weight if member of an athletic team, height if member of an athletic team, weight if member of an athletic team which requires disclosure to participate, dates of attendance, date of graduation, awards received, honor rolls, and scholarships.

A parent, guardian, or eligible student may choose to make additional information available, but only by their written consent. They may also prohibit the release of any or all directory information by writing their building principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent, guardian, or eligible student is specifically informed otherwise. However, records will be forwarded if requested by a legitimate educational organization in which a student needs to enroll.

Two federal laws require the District to provide military recruiters, upon request, with three directory information categories – names, addresses, and telephone numbers – unless parents have advised the District that they do not want their student's information disclosed without their prior written consent. These laws apply to the students in grades 7 – 12. Any parent, guardian, or eligible student may prohibit the release of this information to the military by delivering a written objection to the building principal within 30 days of the date of this notice. Under this option, directory information will still be made available to other sources under the terms and conditions explained in the previous paragraphs.

This notice is required by law. If you have any questions, please contact Karl Heidrich, Superintendent, at 517-851-7188.